



**Kingston Conservation Advisory Council**  
**Special Meeting, City Hall Conference Room 2**  
**SPECIAL MEETING MINUTES**  
**Date: May 4, 2015      6:30-8:30pm**

**Council Members:** Julie Noble (Chair), Emilie Hauser (Vice-Chair), Jean Jacobs (not attending) Kevin McEvoy (Secretary), Elizabeth Broad (not attending), Lynn Johnson, Casey Schwarz, Lauren Laibach (Pending, not attending), Caitlin Zinsley (Pending not attending), Matt Akin (Mapping Intern)

**1. Welcome Guests and Public Comment:** The meeting was called to order by the chair at 6:35PM. There was no public comment.

**2. Agenda:** The meeting was scheduled to review Natural Resources Inventory (NRI) mapping and to have Matt Akin instruct the Council on the use of GIS online mapping tools and software as his internship is ending.

**3. Mapping Instruction:** Matt led the council members present in creating a map using various layers (County & City Outline, Roads, Active Railroads, Active Trolley, Waterbody, Streams, Bedrock Geology and Topography). Each member created an ArcGIS account and was guided through the layers and basemap options by Matt.

The ESRI ArcGIS mapping tool can be found at the following link:

<http://www.arcgis.com/home/webmap/viewer.html?webmap=da26336d77e04f2ca3b6cd9c9adb66ec>

**4. Mapping Review:** The Council reviewed various NRI maps together with possibilities for their legends & captions and discussed how to present data sources. A sample disclaimer was discussed taken from the Hudsonia Habitat map: "An important caution: This map is suitable for general land-use planning, but is not suitable for detailed planning and site design, or for jurisdictional determinations (e.g., for wetlands). Boundaries of wetlands and other habitats depicted here are only approximate."

**5. Scope of Final Internship Work:** The final 10 hours of Matt Akin's internship are expected to be devoted to the geodatabase and making excel spreadsheets for the map extent. Matt was thanked by the Council for his hard work.

**6. Next Steps:** A collaboration with Kingston Land Trust including funding for completing NRI mapping was discussed since Kingston Land Trust has an interest in the NRI mapping and possible future projects to follow the NRI such as an open space inventory, index or plan. Kingston Land Trust may want some maps for themselves in addition to the NRI mapping. Matt discussed that he would need \$2000 including expenses to be paid in monthly installments to continue the mapping to be completed by September 1 with hours to be tracked. As an action item Kevin will follow up with Kingston Land Trust.

**7. Hudson River Estuary Program Announcements:** Emilie announced that comments on the Hudson River Estuary Program (HREP) action agenda are due May 15 and that June 15 is the deadline for applications for funding under the HREP Stewardship Grant See links Below:

<http://www.dec.ny.gov/lands/5104.html>

<https://www.nyscr.ny.gov/iframes/openAdDetail.cfm?id=B754EA0D-DE93-4DD9-9CCC-8C0E5684267F>

**8. Adjournment:** Upon motion duly made by Casey and seconded by Lynn, the Council members present voted unanimously to adjourn the meeting at 9:20 PM

